

CUNY/SCHOMBURG ARCHIVAL DISSERTATION FELLOWSHIP
for the 2017-2018 Academic Year

Deadline for Applications: Wednesday, February 15, 2017, 5pm

The Schomburg Archival Dissertation Fellowship will be awarded to a student in any field of the humanities or social sciences who will significantly gain from an academic year in residency at the Schomburg Center for Research in Black Culture. While in residence fellows will participate in bi-weekly seminar meetings of the Schomburg Scholars-in-Residence Program and will receive access to office space and a computer. Of particular interest are interdisciplinary dissertations that treat some significant aspect of the African Diaspora, including the culture and history of African Americans, and that draw from the specific collections of The Schomburg Center. Fellows will deliver a public lecture about their projects in the spring of the award year. The Schomburg award provides a financial aid fellowship of \$22,000 and covers in-state tuition.

Eligibility Requirements and Guidelines

Students must be registered or on an approved leave of absence during the 2016-2017 academic year to be eligible to apply. For your application to be considered, you must be officially advanced to candidacy (level III) by the application deadline.

A student holding a five-year fellowship from the Graduate Center (e.g., Graduate Center Fellowship, MAGNET Fellowship) may not hold a dissertation fellowship concurrently with the five-year award. A student with a five-year award may apply, but if selected for a dissertation fellowship she/he will have to choose between the five-year fellowship funding and the dissertation fellowship funding.

A student holding a Graduate Center fellowship or award that is not part of a five-year award (a freestanding Graduate Assistantship A, B, C, or D and/or financial aid fellowship) may apply for the dissertation fellowships but, if offered an award, the total funding (Graduate Assistantship salary plus financial aid fellowship) may not exceed \$45,000.

Dissertation Fellowships are intended for students who expect to complete the dissertation during 2017-2018 award year. Fellowship recipients are required to be registered during the award year. Students who qualify for the Ph.D. in time for an October 2017 degree are not eligible to receive funding.

Dissertation Fellowships *do not* provide eligibility for NYSHIP Health Insurance.

If you are planning any travel as part of your research, the university requires you to have travel insurance. No funds can be disbursed without the requisite forms on file with the Office of the Vice President for Students Affairs. The following link provides complete details:

<http://www.gc.cuny.edu/Prospective-Current-Students/Current-Students/International-Travel-Requirements-for-Current-Stud>.

Students must have IRB (Institutional Review Board) clearance before beginning research with human subjects and IACUC clearance before commencing research with animal subjects.

<http://www.gc.cuny.edu/About-the-GC/Resources-Services/Research-Sponsored-Programs/Human-Subjects-IRB>

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APPLICATION COMPONENTS

Each application must include the following:

1. Cover sheet

2. Proposal

- a.) **9-page project description** including a 150 word abstract (the abstract should be single-spaced at the top of page 1). The project description should include discussion of the background, relevant literature, methodology, data, projected results, and a time-line/description indicating expected progress.
- b.) **1-page selected bibliography**
- c.) **1-page archival statement** detailing how this dissertation will make specific use of the archives and collections housed at the Schomburg Center for Research in Black. Applicants should clearly indicate how the dissertation intersects with the specific divisions and collections at the Schomburg. See the [Schomburg's online catalog](http://locations-beta.nypl.org/schomburg) for more details (<http://locations-beta.nypl.org/schomburg>).

The text describing the dissertation project and the archival statement should be double-spaced using a 12-point font with numbered pages and a 1-inch margin. The abstract and bibliography can be single-spaced. Students are advised to keep in mind that the review committees will be composed of faculty from various disciplines. Proposals should be jargon-free and clearly written.

3. Two-page *curriculum vitae*.

4. Current Graduate Center transcript. (Students may submit the unofficial student copy that can be printed/copied from banner.)

The application materials should be assembled as a single document in pdf or word format in the following order:

- a. Application cover sheet
 - b. 9-page proposal
 - c. 1-page bibliography
 - d. 1-page archival statement
 - e. 2-page CV
 - f. Graduate Center Transcript (unofficial student copy is sufficient)
- 5. One letter of reference to be submitted electronically by your adviser (see instructions page).**

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APPLICATION INSTRUCTIONS

The completed application must be submitted no later than 5pm on Wednesday, February 15, 2017. The applications are to be submitted as per the following instructions. Your adviser must submit a letter of recommendation by the same deadline, **February 15, 2017**.

Instructions for submitting your application:

1. Combine your cover sheet, proposal (including abstract and bibliography), your archival statement, your *curriculum vitae*, your transcript, into a **single file** (either as a pdf document or a word document).
2. Use the following format when naming your document:
Last Name, First Name, Program
3. Email your application as an attachment to fellowshipapps@gc.cuny.edu.
Please put “Schomburg” in the subject line of the email.

Instructions for Faculty Recommenders

1. Prepare your reference letter as a regular word or pdf document on letterhead.
2. Use the following format when naming your document:
Student Last Name, First Name
3. Email your letter to rsponzo@gc.cuny.edu. Please put “Schomburg” in the subject line of the email.

If you have questions, please contact Rachel Sponzo at rsponzo@gc.cuny.edu, or 212-817-7282.